

ATTACHMENT 5: COMMUNITY PARTNERSHIP WORKSHEET TEMPLATE

Types of assistance our NPO could seek from other organizations in the community in carrying out our communications plan (check all that apply, and describe specifically needs, and identify possible organizations that could potentially provide this assistance):

✓	Type of assistance	Describe specific needs	Possible organizations to contact about partnering
	Assistance developing web page or social media sites		
	Posting information about our NPO in their place of business		
	Providing free or reduced cost services to help us develop our communications materials (for example, reduced cost printing services)		
	Letting us speak or have an information table at their meeting or event		
	NPO with similar mission to partner with our NPO for joint communications		
	Other (explain)		

2. Plan for contacting potential partner organizations

Plan for contacting potential partner organizations	Plan for contacting potential partner organizations	Plan for contacting potential partner organizations	Plan for contacting potential partner organizations

3. Community partners list

Name of organization and contact person	Assistance to be provided <ul style="list-style-type: none"> • What type of assistance • How much • Frequency • Start and end dates 	NPO staff person responsible for the relationship with this partner